

**Second Annual Marc A. Karpo, DPM  
Goldfarb Clinical Conference Poster Competition  
2018 Exhibit Guidelines**

For consideration of your research to be presented via Poster Exhibition at the Goldfarb Clinical Conference, November 8-11, 2018, you should submit your application via our online submission system at <http://tinyurl.com/GoldfarbAbstractPoster>. Please keep in mind, that not all submissions are selected for exhibition.

Abstract submission deadline: **June 15, 2018**. No extensions will be granted.

Notification regarding acceptance: No later than **August 3, 2018**

**Submission Guidelines**

Posters will be accepted into one of two divisions: Scientific or Case Division.

Scientific Division: The presentation of data, either prospective or retrospective that begins with a hypothesis and poses a questions to be answered. The research allows for drawing of conclusions to negate or validate the hypothesis.

Case Division: A collection and presentation of data regarding a particular patient or group of patients that presents conclusions only about that particular patient or patient group.

A Case Series can allow the authors to occasionally draw conclusions that may extrapolate to a larger patient population. For these situations, the scientific division should be considered for abstract submission.

Within each Division, research topics must be relevant to Podiatric Medicine and Surgery and should fall into one of the following classifications:

- Biomechanics/prosthetics/orthotics
- Diabetic foot/wounds
- Forefoot Reconstruction
- Rearfoot Reconstruction/Trauma
- Medicine/Other

Level of evidence should also be reported.

I	Randomized, controlled trials. Free from serious doubts about generalizability, bias and flaws in research design. Includes systematic review of other relevant published research to validate conclusions.
II	Prospective/Retrospective, non-randomized studies. Develop diagnostic criteria and treatment recommendations based on the results, but with a limited review of the published research.

III	Case-controlled and/or Retrospective comparative studies of lesser quality. Non-consecutive studies without consistently applied reference standards.
IV	Expert consensus, systematic reviews or clinical practice guidelines. Includes Case series/Case reports.
V	Expert opinion based on limited research, or the opinion of an individual based on non-researched evidence.

This chart was adapted from the following:

1. Centre for Evidenced-Based Medicine, Oxford, UK. [www.cebm.net](http://www.cebm.net)
2. Newhouse R, Dearholt S, Poe S, Pugh LC, White K. The Johns Hopkins Nursing Evidence-based Practice Rating Scale. 2005. Baltimore, MD, The Johns Hopkins Hospital; Johns Hopkins University School of Nursing.

Research should be complete by the time of submission.

Once the abstract is submitted titles cannot be changed and additional authors cannot be added.

All submissions *must* have at least one podiatric physician listed as an author.

At least one author must be a member in good standing with the American Podiatric Medical Association (APMA).

At least one author must register for and attend the Goldfarb Clinical Conference. Registration for one author will be complimentary; further instructions on how to register for this event will be included in the Notification of Acceptance, sent on or around August 3, 2018.

The corresponding author should be listed in the abstract. All communications regarding acceptance/denial and further instructions will be communicated to the corresponding author only.

Industry sponsored abstracts can be submitted for consideration. Abstracts are considered industry sponsored if grants, research support, or honoraria's or any other financial or material support have been provided.

Abstracts should not be commercial in nature or overtly promote any product or device.

An Author Disclosure must be completed by each author listed on the accepted poster.

### **PDF Submission**

In addition to displaying your research throughout the conference, we are asking that a PDF form of your finalized poster be submitted in advance. PDF's of the poster should be uploaded to the website no later than October 22, 2018. Instructions for upload will be included in the Notification of Acceptance, sent on or around August 3, 2018. Failure to submit your PDF by this date, may exclude you from the competition. **ONSITE EXHIBIT GUIDELINES**

Posters must be hung in your designated area within the exhibit hall by Friday, November 9, 2018 at 9:30 am.

*Please bring your own pushpins or thumbtacks to secure your poster to the poster board provided.*

*Posters that are not displayed in the appropriate area by 9:30am will be eliminated from the competition.*

Posters must be removed from your designated area within the exhibit hall by Saturday November 10, 2018 at 6:00pm.

Maximum allowable poster size: 3.5 feet high x 7.5 feet wide.

One author per poster is welcome to stand with their poster between 10:00-10:30am on Saturday, November 10, 2018 to answer any questions from attendee's.

Announcement of the Poster Competition Winners will be made just prior to the start of the last lecture session on Saturday at 3:30pm. Please plan to be present.

## COMPETITION TIMELINE

- Abstract submission timeframe: March 15 – June 15, 2018
- Notification of acceptance in an email to corresponding author: No later than August 3, 2018
- PDF Submission Deadline: October 22, 11:59 pm
- Poster setup: Thursday, November 8, 4:00 pm – 8:00 pm
- Posters on display: Friday, November 9, 9:30 am – Saturday, November 10, 4:00 pm
- Poster judging: Saturday, November 10, 8:00 am -12:00 pm
- Poster Q&A: Saturday, November 10, 10:00 am – 10:30 am
- Poster Winners announced: Prior to 3:30 pm lecture on Saturday, November 10
- Poster removal: Saturday, November 10, 4:00 pm – 6:00 pm

## ABSTRACT FORMAT

**Title:**

**Authors:** (listed in the order you wish them to be published)

**Corresponding Author Name/Email:**

**Format:** Scientific or Case Division

**Level of Evidence:** I-V

**Length of follow-up:**

**Classification:**

- Biomechanics/prosthetics/orthotics
- Diabetic foot/wounds
- Forefoot Reconstruction
- Rearfoot Reconstruction/Trauma
- Medicine/Other

**Purpose:**

**Methodology:**

**Procedures:**

**Results:**

**Discussions:**

Industry Sponsored: Yes/No

If yes, please elaborate: \_\_\_\_\_

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## JUDGING GUIDELINES

SCIENTIFIC DIVISION					Points per category
Poster # SCI-					
Poster Title:					
<b>Title (3 points)</b> -Does the title adequately convey the objectives of the research?	0	1	2	3	
<b>Statement of Purpose (6 points)</b> -Is the purpose of the research clearly stated? -Are the studied measures well defined?	0 0	1 1	2 2	3 3	
<b>Literature Review (12 points)</b> -Is there sufficient published support for the research question posed? -Is the published research presented current/updated? -Is the review well organized and succinct? -Is the reference list available?	0 0 0 0	1 1 1 1	2 2 2 2	3 3 3 3	
<b>Methodology/Procedures (15 points)</b> -Was the rationale/data collection/analysis explained?  -Was the research method appropriate for the questions posed?	0  0	1  1	2  2	3  3	
<b>Results (6 points)</b> -Is the data concisely reported? -Are the statistical methods utilized clearly explained?	0 0	1 1	2 2	3 3	
<b>Analysis/Discussion (12 points)</b> -Are the limitations of the data and/or analysis mentioned? -Are next steps/future directions discussed? -Are conclusions supported by the data presented? -Is the research question answered?	0 0 0 0	1 1 1 1	2 2 2 2	3 3 3 3	
<b>Significance (6 points)</b> -Is there educational value to the questions posed and the results presented? -Does this add value to the body of literature already available?	0 0	1 1	2 2	3 3	
<b>Design (12 points)</b> -Is it easy to follow the sequence of the presentation -Are there spelling/grammatical errors that take away from the presentation? -Is the font and color schematic easily readable? -Did the schematics/images aid the viewer in comprehension of the presented material?	0 0 0 0	1 1 1 1	2 2 2 2	3 3 3 3	
<b>Commercialism (3 points)</b> -Is commercialism overly evident?	If yes, subtract 3 points off total score				
<b>TOTAL _____ / 63</b>					

## JUDGING GUIDELINES

CASE DIVISION					Points per category
Poster # C-					
Poster Title:					
<b>Title (3 points)</b> -Does the title adequately convey the objectives of the research?		0	1	2	3
<b>Statement of Purpose (6 points)</b> -Is the purpose of the report clearly stated? -Is the rationale for reporting the case well defined?		0	1	2	3
<b>Literature Review (9 points)</b> -Is the published research presented current/updated? -Is the review well organized and succinct? -Is the reference list available?		0	1	2	3
<b>Case Report (15 points)</b> -Is there adequate information presented to fully understand the case? -Is the history of present illness complete? -Are the physical findings fully reported? -Is the presentation of the case chronological? -Is there adequate justification of the treatment selected?		0	1	2	3
<b>Discussion (6 points)</b> -Are next steps/future directions discussed? -Are the recommendations made supported by the case presented?		0	1	2	3
<b>Significance (6 points)</b> -Is there educational value to the case presented? -Does this add value to the body of literature already available?		0	1	2	3
<b>Design (12 points)</b> -Is it easy to follow the sequence of the presentation -Are there spelling/grammatical errors that take away from the presentation? -Is the font and color schematic easily readable? -Did the schematics/images aid the viewer in comprehension of the presented material?		0	1	2	3
<b>Commercialism (-3 points)</b> -Is commercialism overly evident?		If yes, subtract 3 points off total score			
<b>TOTAL _____ / 57</b>					